

**WELLFLEET SCHOOL COMMITTEE**  
MINUTES ~ Tuesday, October 8, 2013 ~ 4:30 PM  
Wellfleet Elementary School Staff Room

**Members Present:** *Vice-Chair*, Betsy Pontius, Terri Frazier, Mort Inger, and Jill Putnam

**Members Absent:** Jan Plaue

**Administration Present:** *Superintendent*; Dr. Hoffmann, *Director of Finance and Operations*: Giovanna Venditti *Assistant Superintendent*; Keith Gauley  
*Principal*; Mary Beth Rodman

*Staff*: Susan Deschamps and Maggie Mack

**I. CALL TO ORDER/AGENDA CHANGES**

Betsy Pontius called the meeting to order at 4:30 PM.

**II. CHAIR'S REPORT**

Betsy expressed her gratitude to Jan Plaue for stepping in on the Policy Committee on Betsy's behalf.

**III. MEMBERS SPEAK ~ None.**

**IV. CITIZENS SPEAK ~ None.**

**V. A. Administrators' Reports**

**1. Principal's Report:**

- Mary Beth Rodman gave an update on the Intergenerational Book Club (IBC) expanding to three different courses; Robotics, IBC for grade 4, IBC for grade 5.
- Additionally, staff members are applying for Cape Cod Five mini-grants.

**2. Assistant Superintendent's Report:**

Keith Gauley commented that his third bullet on the submitted written report's first page explaining the Citizens Forum on Technology is for K-12, on October 24<sup>th</sup> @ 5:30 PM. It will be held at the NRMS auditorium.

Keith provided a two page handout on Title 1 and Title 2A grants.

**3. Director of Student Services' Report:**

On behalf of Dr. Caretti, Dr. Hoffmann distributed a handout explaining the present configuration of the Integrated Preschool program at WES. Dr. Mack spoke to questions and gave information about the program.

**4. Superintendent's Report:**

- Dr. Hoffmann mentioned the Tech Forum coming up on October 24.
- Dr. Hoffmann attended WES Curriculum Night
- Working on the long range regional capital plan
- A handout with the October 1 Enrollment district-wide was distributed.
- Will negotiate tuition dollars with Provincetown for students attending Nauset

**5. Sub Committee ~ Pre K Committee**

Terri Frazier gave an update, noting the committee hasn't met in a while. Paul Pilcher and Jerry Houk created a survey, but it seems to be off task. Terri and Maggie who are also on the committee agreed that clarification is needed on working toward the original charge of the subcommittee, and not the tendrils.

## B. MCAS RESULTS

Mary Beth distributed PowerPoint slides concerning MCAS results. Mary Beth and Keith walked members through the PowerPoint handout. Keith shared a handout on No Child Left Behind. A third handout was provided on 2013 (MCAS) Accountability Data. Discussion followed to understand the information on the handouts.

## C. FY14 BUDGET

Giovanna Venditti spoke to the FY14 budget and anticipated savings due to a retirement. Giovanna reports that salaries, transportation, and Preschool transportation have been encumbered. Giovanna provided a cafeteria budget handout. Discussion followed. At the next meeting this Committee will decide where to take money from and how much money to take, if the WES allocations are to “chip in” to pay for the cost of the SN student attending in Provincetown (Est. total cost: \$63,000).

## D. UPDATE ON THE ROOF

Dr. Hoffmann reports that an Architect and Project Manager have been assigned to the WES roof project and that the Town Administrator, Harry Terkanian has been great throughout the process. There is an air of certainty surrounding the reimbursement of between 31% and 37% of the project cost from the MSBA.

## E. UPDATE ON SUPERINTENDENT’S EVALUATION

The Committee discussed the simplification of evidence collection for the 12 elements and the four goals in the Superintendent’s evaluation document as discussed at the Joint Meeting. Dr. Hoffman provided a handout on potential sources of evidence.

## F. UPDATE ON TEN YEAR CAPITAL PLAN

The committee discussed the need to move the playground item from the year 2022 to the year 2016. **It was moved by Mort Inger and seconded by Terri Frazier to:**

- **keep the replacement of the schoolyard in the year 2022 in lieu of moving it to the year 2016.**
  - **correct the second bullet in the year 2020 to read: “Replace computers in lab.”**
  - **correct the year 2020’s total capital money sum to read: \$45,000.**
- All present voted in favor of the motion.**

## G. MASC CONFERENCE

**Terri motioned and Mort seconded to appoint Jill Putnam as the sole delegate to the MASC Conference. All present voted in favor of the motion.** Jill briefly discussed the proposed resolutions that were in members’ packets this month and welcomes input.

## H. POLICY UPDATE

1. **Mort motioned and Terri seconded to affirm the vote on the concussions (policy) as mandated by the Department of Education. All present voted in favor of the motion.**
2. **Mort motioned and Jill seconded to approve the policy on bullying, noting changes in definitions and the inclusion of staff. All present voted in favor of the motion.**
3. **Terri motioned and Jill seconded to approve Section G, Personnel, for a first reading as to form. The motion passed unanimously.**
4. **Terri motioned and Jill seconded to approve Section H, Negotiations, for a first reading as to form. All present voted in favor of the motion.**

## VI. REPORTS AND INFORMATION

### A. Cape Cod Collaborative

Jill will attend tomorrow’s meeting. The September meeting highlights were:

- Ongoing negotiations with State on Collaborative agreement

- 19 Cape district belong to the Collaborative
- Question as to what is a quorum  
Executive Director Evaluation – Director scored 9.5 out of 10
- LOGO for Way Point academy (formerly: Alternative Ed Program) was tweaked to expose Wareham on the logo's map of the Cape which was previously hidden behind the graphic of the lighthouse.
- Summer leadership program may expand to include room for 15 more students
- International Student Exchange with China includes tuition income for Cape schools
- Animals visited the Collaborative classroom
- Friday, October 11, the Collaborative will host PD workshops

#### **B. PTA**

Betsy shared the list of fundraisers proposed for FY14 by the PTA. **Jill motioned and Terri seconded to approve the PTA fundraisers with gratitude. All present voted in favor of the motion.**

#### **C. School Council**

Terri reports that Kathy Ferri is a new staff member on the Council. The School Improvement Plan is being updated. Next meeting will be in November.

#### **D. Joint Meeting**

Dr. Hoffman shared that the October 24, 2013 meeting's agenda will include an update on transportation and the superintendent's evaluation concerning evidence standards.

#### **E. Preschool Enrollment**

Covered under Item V, Section A, Number 3.

#### **VII. Approval of Minutes**

**Mort motioned and Terri seconded to approve the Minutes from September 10, 2013 as submitted. Members voted in favor of the motion, with Betsy abstaining.**

#### **VIII. Payments of Bills**

#### **IX. ADJOURNMENT**

**Mort motioned and Terri seconded to adjourn the meeting at 6:29 PM. All present voted in favor of the motion.**

Respectfully submitted,  
Janet Ferro