

# Joint Meeting of the Nauset School Committees

Brewster Town Hall

July 11, 2011

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Present for the Brewster Committee: Donna Kalinick, Marie Enochy

Present for Eastham Committee: Joanne Irish, Sean Fleming

Present for Orleans Committee: David Abel, Eric Ehnstrom, Mary Lyttle, Gwynne Guzzeau

Present for Wellfleet Committee: Jill Putnam

Present for Region Committee: Jean Souther, Ed Brookshire, Jon Porteus, Marie Enochy, Frank Cummings, John O'Reilly

Present for Administration: Supt. Richard Hoffmann, Asst. Supt. Bonny Gifford, Ann Caretti, Director of Student Services, Hans Baumhauer, Business Manager

Facilitator: Dr. Maxine Minkoff

## CALL TO ORDER

Chair Guzzeau called the meeting to order at 9:12 a.m.

## EXECUTIVE SESSION

On a motion by Ed Brookshire, seconded by Jill Putnam, it was voted unanimously by roll call vote to go into Executive Session at 9:13 a.m. for the purpose of discussing strategy with respect to collective bargaining for union personnel and to ratify various union agreements. The committee will return to open session.

The Committee returned to open session at 9:30 a.m.

## PRIORITY BUSINESS

### Approval of Minutes

On a motion by Ed Brook Shire, seconded by Jean Souther, it was voted unanimously by roll call vote to approve the minutes of the June 20, 2011 meeting. (Abstaining John O'Reilly and Sean Fleming)

### Strategic Plan

Dr. Maxine Minkoff and Dr. Richard Hoffmann facilitated the Strategic Plan session.

“Norms” were reviewed with the committee. (Stay focused, be careful to stay on task, participate, move toward consensus, listen to others, remain positive in the process, ok to take a risk, be respectful of others opinions.)

The goal for the day was to articulate the purpose and create a strategic plan which is realistic and will help the district move forward working together in collaboration,

Dr. Minkoff identified what a strategic plan was for committee members which is a way to look to the future and have some influence over it, create a plan based on trends 3-5 years from now.

It gives a clear and definite focus, based on information such as census demographics, economic factors, mandates, and technological advances. The plan must be dynamic and must be evaluated and used as a working document at all times. It should be used as a barometer and used for accountability.

Committee members suggested it highlight what is special about Nauset and also include state mandates. Make clear the priorities and the focus for each community. Consider how you reference the unique geography of the area.

The Nauset Mission, “*We exist to educate each student to the highest attainable level of academic excellence, social responsibility and cultural awareness*” was reaffirmed by the Joint Committee last year at the Strategic Planning Session. The Committee engaged in a review by town of the *SWOT analysis*, strengths, weakness, threats and opportunities.

School Facilities were mentioned as well as ideas like solar panels, sustainability, community funding, K-12 regionalization, community partnerships and setting aside money for maintenance of facilities.

The School Committee also engaged in an activity to create broad goals for each of the five Strategic Plan Themes. Goals were shared.

Dr. Minkoff suggested the *Next Steps* would be to take the core values and incorporate them into each goal. It was mentioned that all the towns have had *Visioning Events* and Brewster has one planned for the fall. The Committee was eager to continue work on the Strategic Plan and set a meeting up for a later date in the summer where they will work on further development of goals. The Steering Committee will be comprised of the Superintendent, the Assistant Superintendent, Dr. Minkoff, two school committee members (1 elem/l region), 3 parents (1 HS, 1 MS, 1 elem.), 4 teachers (k-2, 3-5, 6-8, 9-12) and 2 community members – 14 member committee.

Dr. Hoffmann indicated he would like to have a draft by December as it helps with the budget process.

Next Steps:

1. Form Steering Committee (after school opens in the fall)
2. Survey Communities
3. Hold several focus groups (business groups, senior citizens, preschools, etc.)
4. Administrative Leadership Team review draft plans and create Action Plans to achieve goals.
5. School Committee approves and adopts the Strategic Plan.

The Steering Committee will go into the community and talk to citizens to find critical issues. Administration will work on the plan details and the implementation.

Next meeting: July 28<sup>th</sup> from 5:00 – 8:00 p.m.

On a motion by Ed Brookshire, seconded by Jean Souther, it was voted unanimously to adjourn the meeting at 2:40 p.m.

Respectfully submitted,

Ann M. Tefft

