



Sealed Request for Proposal (RFP) for "Educational Facilities Planning Services to evaluate the educational adequacy of space within our Two Elementary Schools" will be received until 11:00am on May 11, 2021, at the Office of the Town Administrator, Brewster Town Hall, 2198 Main Street, Brewster, MA 02631. RFP's received after such time will not be accepted. Sealed envelopes containing RFP's must be clearly marked in accordance with the Instruction to Bidders. This RFP will be awarded by the Brewster Elementary School Committee/Town of Brewster, in conjunction with the Nauset School's Superintendent and the Brewster Town Administrator.

The work shall consist of written proposals from qualified consultants to provide Brewster Elementary Schools/Town of Brewster educational facilities planning services to evaluate the educational adequacy of space within our two schools.

All RFPs for this project are subject to applicable bidding laws of Massachusetts. To the extent applicable, the following sections of Massachusetts General Laws are incorporated herein by reference: M.G.L. Chapter 30B

The bidder shall satisfy the Brewster Elementary Schools/Town of Brewster that the Proposer has sufficient capital and a plan to complete the work successfully within the time named. The decision of judgment, by the Brewster Elementary Schools/Town of Brewster, on these matters will be final, conclusive and binding. The bidder agrees that this RFP shall be good and may not be withdrawn for a period of 90 calendar days after RFP's are due.

In the event of any inconsistency between the RFP, information for bidders, bid forms, conditions or any other applicable statutes, by-laws or regulations existing on the date on which the bid is submitted, then the statute, by-laws or regulations shall govern. Such inconsistency shall not be grounds for invalidating the bidding.

Request for Proposal (RFP) documents will be available at 8:30am Monday April 5, 2021 at the Brewster Town Offices, 2198 Main Street Brewster, MA 02631. Documents may be requested via e-mail to: Donna J. Kalinick, Procurement Officer, [dkalinick@brewster-ma.gov](mailto:dkalinick@brewster-ma.gov) include "Educational Facilities Planning Services" in the subject field.

The Brewster Elementary Schools / Town of Brewster reserves the right to waive any informalities or reject any or all bids.

For the Brewster Elementary Schools,  
Tom Conrad, Superintendent of Schools

For the Town of Brewster,  
Peter Lombardi, Town Administrator