

**MEETING MINUTES of the
BREWSTER SCHOOL COMMITTEE**

MEETING DATE AND TIME:
Thursday, February 17, 2022 @ 6:30PM

This meeting took place **remotely** pursuant to the law signed by Governor Baker on June 16, 2021 – An Act Extending Certain COVID-19 Measures Adopted During the State of Emergency, which includes an extension, until April 1, 2022, of the remote meeting provisions of his March 12, 2020 Executive Order Suspending Certain Provisions of the Open Meeting Law.

MEMBER ATTENDANCE: Dave Telman, Katie Jacobus, Judi Lech, Casey Mecca, Sarah Sherman

NON-MEMBER ATTENDANCE: Brooke Clenchy, Superintendent; Robin Millen, Director of Curriculum, Instruction & Assessment; Giovanna Venditti, Director of Finance & Operations; Keith Gauley, Principal Brewster Schools; Allyson Joy, Assistant Principal Brewster Schools; Robert Tobias, Brewster Finance Committee Liaison; Kari Hoffmann, Brewster Select Board Liaison

Call to Order & Declaration of a Quorum, Meeting Participation Statement and Recording Statement:

Chair Telman called the meeting to order at 6:30PM, and read the meeting participation and recording statements.

Agenda Changes:

There were no agenda changes.

Citizens Speak:

Chair Telman opened the floor to citizen's comment(s)/public participation.

There were no citizen comments.

PRIORITY BUSINESS:

Chair Report: No report.

Superintendent's Report: The report was included in the packet. Highlights included: Budget preparations are being finalized, and Administration is in the process of meeting with each of the Town Administrators for additional discussions; overview of new positions since the start of the 2021-2022 school year; update on the Nauset Regional High School MSBA Project; and Nauset Regional High School Principal Search Committee has met and gone over the eleven resumes submitted, four candidates selected to move forward for interviews, with final hiring decision to be communicated by the end of the month.

Principal's Report: Keith Gauley reported the Principal's Report to the Committee, which was included in the packet to the Committee. Highlights included Grade 4 students participated in the NAEP Assessment (National Assessment of Educational Progress; thank you to Assistant Principal Allyson Joy, Student Council members, and Carey Raimo for a successful Souper-bowl Drive; Read Across America events are planned for week after February vacation; and Brewster Elementary Schools Feedback Survey data has been shared to provide feedback and insight to both Principal Gauley and Assistant Principal Joy on "what's working and what's not working" at both Stony Brook and Eddy Elementary Schools.

School Consolidation Discussion: The Committee discussed the three options provided by Habeeb & Associates in their Consolidation Report. Chair Telman noted that he would like to focus on Option 1 and 3 for future discussion, as Option 2 (naming Eddy Elementary School the viable school) would not be feasible with the costs proposed to use Eddy Elementary as the K-5 elementary school. Discussion also ensued around changes that would need to be made to fit preschool into Stony Brook Elementary School. On March 1st from 2:15 – 3:15pm, there will be a discussion for teachers around “pros, cons, questions, concerns, ideas” of the three options, with a community presentation virtually later that evening. Principal Gauley advised the Town and School Committee to send a survey out to community members regarding their input into the “pros, cons, questions, concerns, ideas” of the consolidation options presented by Habeeb & Associates. The Committee asked Giovanna to prepare a report of the costs associated with running each Brewster elementary school building. The Committee decided that they would move forward in discussing Options 1 and 3, omitting Option 2.

FY22 Expenditure Report: Giovanna Venditti reviewed the FY22 Expenditure Reports for both Stony Brook Elementary and Eddy Elementary Schools. The expenditure report was included in the packet to the Committee.

FY23 Budget Discussion: Principal Gauley and Assistant Principal Allyson Joy presented in detail the FY23 Brewster Elementary Schools Budgets, which were previously provided to School Committee members last month. A Joint meeting of Brewster Select Board and Brewster Finance Committee will take place on February 28th regarding the FY23 Budget, and a public hearing will be scheduled at the next School Committee meeting in March for the FY23 Budget.

Review & Approve Brewster Elementary Schools 5 Year Capital Plan: This item will be tabled to next Brewster School Committee meeting.

Cape Cod Collaborative Capital Revenue Account: Cape Cod Collaborative is seeking approval from Brewster School Committee to develop a Capital Reserve Fund to support the programming and services offered through the Collaborative. The approval of this fund will enable the establishment of a Cape Cod Collaborative Capital Plan, and funds would be used to support capital projects and items associated with the provision of services to the Member Districts.

MOTION: It was moved by Judi Lech, seconded by Katie Jacobus and voted unanimously (5-0) to approve the Cape Cod Collaborative Capital Plan.

Declare Surplus: The Eddy Elementary School surplus items list was included in the Committee packet.

MOTION: It was moved by Katie Jacobus, seconded by Sarah Sherman and voted unanimously (5-0) to approve the surplus items.

REPORTS & INFORMATION:

A. Cape Cod Collaborative: Casey Mecca reported that the Collaborative has faced unique challenges this year to meet the needs of students academically, socially, and emotionally, and they have been training staff on trauma to support students; Waypoint Academy will be moving to Yarmouth, and they may adjust their school day start to accommodate transportation needs for students; the Cape Cod Collaborative Legislative Breakfast was held this month and there was a lot of good information presented.

B. PTO Liaison: Sarah Sherman reported that the PTO is supporting a lending library at Stony Brook Elementary School; PTO met and spent time brainstorming future fundraising events (Spring Book Fair at the church, connecting with the Brewster Whitecaps and doing a raffle)

C. School Council Liaison: No report.

D. Policy Subcommittee: Judi Lech reported that the Subcommittee meeting was canceled last minute due to scheduling conflict. The agenda in place was to finalize the amended School Committee Handbook and review "Nauset Public Schools COVID Attendance Intervention Plan". These two items will be addressed at the next Policy Subcommittee meeting. On the February 15th Joint School Committee meeting, a discussion on the Nauset Public Schools Mask Policy resulted in the decision that the Policy Subcommittee will need to be involved in the next steps in creating an updated policy after guidance from health officials.

E. Behavioral Health Task Force: Katie Jacobus reported the group met on Tuesday, January 25th. Highlights included an increased numbers of people using Care Solace (almost 50% usage ages 18+, 24% for 12-17 year olds, and 29% for children aged 3-11); Director of Student Services Mary Buchanan is working on setting up a workshop with Gosnold to address vaping with students at Middle and High School.

APPROVAL OF MINUTES:

MOTION: It was moved by Sarah Sherman, seconded by Judi Lech and voted unanimously (5-0) to approve the minutes of January 20, 2022.

ADJOURNMENT:

MOTION: It was moved by Katie Jacobus, seconded by Sarah Sherman and voted unanimously (5-0) to adjourn the meeting at 8:41PM.

Respectfully Submitted,
Sarah Miller
Recording Secretary

Documents Reviewed and Available Upon Request

Superintendent's Report, Principal Report, February 10, 2022 Brewster Schools Enrollment, FY22 School Expenditure Report, December 17, 2021 Cape Cod Collaborative Board of Directors Meeting Minutes, Eddy Elementary Schools Surplus Items List, Brewster School Committee Minutes of January 20, 2022, Brewster Administrative Feedback Survey Results, Brewster Elementary Schools Parent Feedback Survey Results